

Notice of Meeting

Council Overview & Scrutiny Committee



Date & time
Wednesday, 4
December 2013
at 10.30 am

Place
Ashcombe Suite,
County Hall, Kingston
upon Thames, Surrey
KT1 2DN

Contact
Bryan Searle, Jisa Prasannan
or Andrew Spragg
Room 122, County Hall
Tel 020 8541 9019 or 020
8213 2673

Chief Executive
David McNulty

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jisa.prasannan@surreycc.gov.uk
or
andrew.spragg@surreycc.gov.uk

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This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Bryan Searle, Jisa Prasannan or Andrew Spragg on 020 8541 9019 or 020 8213 2673.

Members

Mr Nick Skellett CBE (Chairman), Mr Eber A Kington (Vice-Chairman), Mr Mark Brett-Warburton, Mr Bill Chapman, Mr Stephen Cooksey, Mr Bob Gardner, Dr Zully Grant-Duff, Mr David Harmer, Mr David Ivison, Mr Adrian Page, Mrs Denise Saliagopoulos, Mr Chris Townsend, Mrs Hazel Watson, Mr Keith Witham and Mrs Victoria Young

Ex Officio Members:

Mr David Munro (Chairman of the County Council) and Mrs Sally Ann B Marks (Vice Chairman of the County Council)

TERMS OF REFERENCE

The Committee is responsible for the following areas:

Performance, finance and risk monitoring for all Council services	HR and Organisational Development
Budget strategy/Financial Management	IMT
Improvement Programme, Productivity and Efficiency	Procurement
Equalities and Diversity	Other support functions
Corporate Performance Management	Risk Management
Corporate and Community Planning	Europe
Property	Communications
Contingency Planning	Public Value Review programme and process

PART 1 IN PUBLIC

1 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

2 MINUTES OF THE PREVIOUS MEETING: 7 NOVEMBER 2013

(Pages 1
- 6)

To agree the minutes as a true record of the meeting.

3 DECLARATIONS OF INTEREST

To receive any declarations of disclosable pecuniary interests from Members in respect of any item to be considered at the meeting.

Notes:

- In line with the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, declarations may relate to the interest of the member, or the member's spouse or civil partner, or a person with whom the member is living as husband or wife, or a person with whom the member is living as if they were civil partners and the member is aware they have the interest.
- Members need only disclose interests not currently listed on the Register of Disclosable Pecuniary Interests.
- Members must notify the Monitoring Officer of any interests disclosed at the meeting so they may be added to the Register.
- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest.

4 QUESTIONS AND PETITIONS

To receive any questions or petitions.

Notes:

1. The deadline for Member's questions is 12.00pm four working days before the meeting (28 November 2013).
2. The deadline for public questions is seven days before the meeting (27 November 2013).
3. The deadline for petitions was 14 days before the meeting, and no petitions have been received.

5 RESPONSES FROM THE CABINET TO ISSUES REFERRED BY THE SELECT COMMITTEE

The Committee did not refer any items to the Cabinet at its last meeting, so there are no responses to report.

6 BUDGET MONITORING & QUARTERLY BUSINESS REPORT

(Pages 7
- 40)

Purpose of the report: Scrutiny of Services/Budgets

This report presents the revenue and capital budget monitoring up-date for October 2013 with projected year-end outturn.

- 7 FAMILY, FRIENDS & COMMUNITY SUPPORT - SOCIAL CAPITAL IN SURREY** (Pages 41 - 100)
- Purpose of report:** Scrutiny of Services and Budgets
- At the request of the Council Overview & Scrutiny Committee, this report provides an overview of the role Friends, Family & Community Support in the budget of Adult Social Care.
- 8 DIGITAL UPDATE REPORT - MAXIMISING THE BENEFIT OF DIGITAL TECHNOLOGY** (Pages 101 - 106)
- To discuss any issues arising from the Select Committee bulletin previously circulated to Members of the Committee.
- 9 IMPROVING STAFF MORALE & WELLBEING** (Pages 107 - 114)
- Purpose of report:** Scrutiny of Services; Policy Development
- The purpose of this report is to share the feedback from the informal staff discussions held following the last meeting of the Committee, and to agree the next steps for the review of staff morale and wellbeing.
- 10 RECOMMENDATION TRACKER AND FORWARD WORK PROGRAMME** (Pages 115 - 148)
- The Committee is asked to monitor progress on the implementation of recommendations from previous meetings, and to review its Forward Work Programme.
- 11 DATE OF NEXT MEETING**
- The next meeting of the Committee will be held at 10.30am on 30 January 2014.

David McNulty
Chief Executive

Published: Tuesday, 26 November 2013

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